



## Special Event Amplified Sound & Street Use Permit

Issued by the City of Springfield, MO

### Sweet Treat 5k/10k

For approved event scheduled for:

**Event Date:** May 8, 2021  
**Event Time:** 8:00 – 10:00 a.m.  
**Event Location:** Fleet Feet Springfield, 1254 E Republic Road  
**Est. Attendance:** 600

**Approved by:**

*Sharon Spain*

Special Event Permit Coordinator

**Date Approved:** 2/9/21

#### CONDITIONS:

- \*Approved risk mitigation plan.
- \*5 Extra-duty Greene County deputies are required for traffic/pedestrian safety.
- \*Sidewalks must be used along National
- \*Streets must be accessible by residents wishing to leave/enter their neighborhoods.
- \*Any type and all barricades used in the event must be readily movable in the event of an emergency in order for emergency vehicles to enter the area.
- \*Fire Lanes must be maintained in the event area.
- \*An Emergency Action Plan (EAP) must be created and communicated to all staff members working at the event. This EAP must cover situations such as, but not limited to, inclement weather and violent acts occurring during the event. (Questions regarding this requirement shall be directed to Battalion Chief W. Spence, Bureau of Fire Prevention, at 417-864-2348 or by email at [bspence@springfieldmo.gov](mailto:bspence@springfieldmo.gov))

**This is a permit only and is not an endorsement of the scheduled event.**

## Online Form Submittal: Special Event Permit Application

noreply@civicplus.com <noreply@civicplus.com>

Tue 1/19/2021 8:19 PM

To: Spain, Sharon <:sspain@springfieldmo.gov>

**\*\*CAUTION\*\*** This email originated from outside the organization. Do not open attachments or click links from sources you do not know and trust.

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### Special Event Permit Application

#### City of Springfield Special Event Permit Application

All proposed events on private property that require a Special Event and/or Amplified Sound Permit must have an approved risk mitigation plan in place to reduce the threat of potential spread of the coronavirus.

The mitigation plans shall at minimum include, but not be limited to, the following guidelines:

Describe the measures that will be put into place to ensure CDC guidelines for physical distancing of people at 6 feet apart.

This is an all-outdoors event. The race will implement a wave start (the runners will start in small, spaced-out groups every couple of minutes to spread them out) and will have a well marked social distancing grid behind the starting line. PPE will be required for all participants before starting the race (though not during the race itself) and spectators will be limited to two per runner.

Describe the measures that will be put into place to ensure CDC guidelines for cleaning and sanitizing any public spaces.

Sanitation stations will be placed near porta-johns and all food will be pre-packaged and served by volunteers wearing gloves and masks to avoid contact. As this is an outside event there shouldn't be much need for sanitation other than making sure that all trash disposal and cleanup is done wearing gloves and PPE, which our volunteers will be required to do.

Do you agree to provide a complete list of all people working, volunteering and to the largest extent possible, attending the event to include name, phone number, and county of residence within 24 hours of the event's conclusion?

Yes

Organization Name

Endurance Science LLC DBA Fleet Feet Springfield

Address

1254 E. Republic Rd.

Contact Name

Silas Misener

E-mail Address	silas@fleetfeet.springfield.com
Home or Desk Phone	417-890-7200
Cell Phone	573-259-2907
Fax	<i>Field not completed.</i>
Second Contact Person	<i>Field not completed.</i>
E-mail Address	<i>Field not completed.</i>
Home or Desk Phone	<i>Field not completed.</i>
Cell Phone	<i>Field not completed.</i>
Fax	<i>Field not completed.</i>
Promoter, if different from Organization, & Address	<i>Field not completed.</i>
E-mail Address	<i>Field not completed.</i>
Home or Desk Phone	<i>Field not completed.</i>
Cell Phone	<i>Field not completed.</i>
Fax	<i>Field not completed.</i>

#### **Event Information**

Event Name	Sweet Treat 5k/10k
Event Description	Sporting Event
Please upload 501(c)(3) documentation if required.	<i>Field not completed.</i>
If you checked Other above, please describe.	<i>Field not completed.</i>
Event Date(s)	05-08-2021
Alternate Event Date(s)	<i>Field not completed.</i>
Event Location	Street

Renting the Springfield Expo Center Lot (Please reserve 4-6 weeks in advance)  
 Use of the vacant lot at 735 E. Trafficway, requires a \$1,000 rental contract, certificate of insurance for a \$1 million general liability policy naming the City as an additional insured and the completion of a hold harmless agreement for any action arising out of your use of the property. If liquor is sold or served, please request a letter from the City Manager granting permission for such use on public property. Once that permission is granted, the City Licensing Department is notified and will proceed with the liquor catering/picnic license process. The state will issue that license. This entire process could take 5-10 business days. Liquor Liability (\$1 million policy) For events selling or serving alcohol, each liquor vendor is required to provide liquor liability insurance naming the City as an additional insured is required. A third party agreement may be required with your liquor vendor.

Name of Park and/or Street E. Lark St.

Event Address & Zip 1254 E. Republic Rd, Springfield, Mo 65804

Note: If this event will take place solely in a Springfield-Greene County Park, please call 417-864-1049 to reserve the park facilities.

Is this a charity event? No

Organization benefiting from proceeds *Field not completed.*

% of proceeds being donated 0%

Is this a first-time event? Yes

If no, what was the last year the event was held? *Field not completed.*

Please list any variations from the last year the event was held. This event is a first time event but will utilize a very similar course and setup to the Fleet Feet "Big Run" 5k race we have held in years past.

### Event Operations

Event Set Up Starts: 5/8/2021 3:00 AM

Event Set Up Complete By: 5/8/2021 8:00 AM

Event Start: 5/8/2021 8:00 AM

Event Close: 5/8/2021 10:00 AM

Event Teardown Starts: 5/8/2021 10:00 AM

Event Teardown Complete By: 5/8/2021 12:00 PM

Estimated Attendance Per Day 600

Will this event be open to the public? Yes

Will you be charging admission? Yes

Will you be accepting donations? No

Are you wanting to close a City street for your event? Yes

Please indicate the street(s)/cross streets(s) you propose to close and what dates and times. East Lark --> Weller --> Camino Alto --> Charleston --> Richmond --> Crescent --> Lakewood --> National --> East Lark

From:	5/8/2021 8:00 AM
To:	5/8/2021 10:00 AM
Upload Event Route	<u>Sweet Treat 5k-10k Course Map.png</u>
Food will be	Served
How will food be prepared?	<i>Field not completed.</i>

Please list the contact information for each temporary food vendor that plans to serve food at the event.

Food Vendor 1:	Self
Contact name	Silas Misener
Mobile phone number	573-259-2907
E-mail address	silas@fleetfeetsspringfield.com
Will more than one food vendor be serving food at the event?	No
Will electricity be provided to the food vendors?	No
Will alcoholic beverages be available at your event?	No
Alcoholic beverages will be	<i>Field not completed.</i>
What type of alcoholic beverages?	<i>Field not completed.</i>
Please provide the address at which alcohol will be sold, given away and/or consumed.	<i>Field not completed.</i>

Name of business or organization that will be responsible for obtaining any necessary liquor permits, such as catering or picnic permits from the state of Missouri.

~~MO~~

Alcohol Will Be Served From:	<i>Field not completed.</i>
To:	<i>Field not completed.</i>

#### City of Springfield Noise Standards

(a) *Maximum noise level. No operation or activity shall cause or create noise in excess of the sound levels prescribed below. (b) Sound level standards. The maximum permitted sound level shall be at a volume so as to not unreasonably and knowingly disturb or alarm another person or persons by loud noise. (c) Variations*

and exemptions. 1. The following uses and activities shall be exempt from the sound level standards: a. Noises not directly under the control of the property user; b. Noises emanating from construction and maintenance activities between 7:00 a.m. and 11:00 p.m.; c. The noises of safety signals, warning devices, emergency pressure relief valves and emergency electric generators; and d. Noises from moving sources such as automobiles and trucks on public right-of-way, railroad equipment on railroad right-of-way and railroad spurs on private property, and airplanes.

Will there be live entertainment, music or amplified sound at your event?	Yes
If so, will stages be built?	No
How many?	Field not completed.
Performances will start and conclude	Field not completed.
Will tents be erected for your event?	No
If you checked Yes,	<a href="#">click here to view tent permits and guidelines and to fill out an application for a tent permit.</a>
Will additional electrical wiring be installed for the event?	No
How will you get electricity to your event?	Generators
Will access to water be required for the event?	No
Will restroom facilities be required for the event?	No
Have you arranged for security at your event?	Yes
If so, who will be providing security? Please provide Organization, Address and Phone.	Self

Note: Applicant is responsible for security personnel for the duration of the event. The number of security officers or police officers will be determined by the Springfield Police Department based on the nature of the event. Please contact the Police Department at 864-1727 for questions or clarification.

Describe your plans for Emergency Medical Services.	We will notify emergency responders of our event and have a trained medical professional onsite.
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Describe your plans for event trash removal, as well as any organizations or persons directly involved with this aspect of the event.	We are a tenant in the strip adjacent to the race site; we will use our own dumpster. This will be a very low waste event.
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Describe your plans for food-vendor wastewater disposal, as well as any organizations or persons directly involved with this aspect of the event.	There will be no food vendor wastewater. All food will be dry and pre-packaged.
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Note: Additional City Permits/Licenses/Insurance Certificates may be required. Applicant is responsible for obtaining all additional permits/licenses/insurance certificates required upon issuance of this use permit. Applicant must check and agree to abide by the following conditions to obtain this permit.

CLEAN UP	I agree
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INSURANCE	I agree
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Your event may qualify for insurance through the TULIP Program, which provides low cost general liability insurance to "third party" users of various venues and facilities for events. It protects both the user and the facility against claims by guests who may be injured as a result of attending an event.	<a href="#">Read more about TULIP and how to get a policy.</a>
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UPLOAD Certificate of Insurance	<a href="#">City of Springfield - Sweet Treat 5K, 10K (revised).pdf</a>
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INDEMNITY	I agree
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CITY CODES/PERMITS	I agree
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CONDUCT/NUISANCES	I agree
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UPLOAD Event Site Map or Sketch here.	<a href="#">Sweet Treat 5k-10k Course Map_1.png</a>
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HOLD HARMLESS AGREEMENT	<a href="#">[/DocumentCenter/View/25633]Download</a>
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UPLOAD signed Hold Harmless Agreement (if required)	<a href="#">Hold Harmless Sweet Treat 5k-10k 2021.pdf</a>
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Signature	By checking this box and typing my name below, I am electronically submitting my signature.
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First Name	Silas
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Middle Initial	<i>Field not completed.</i>
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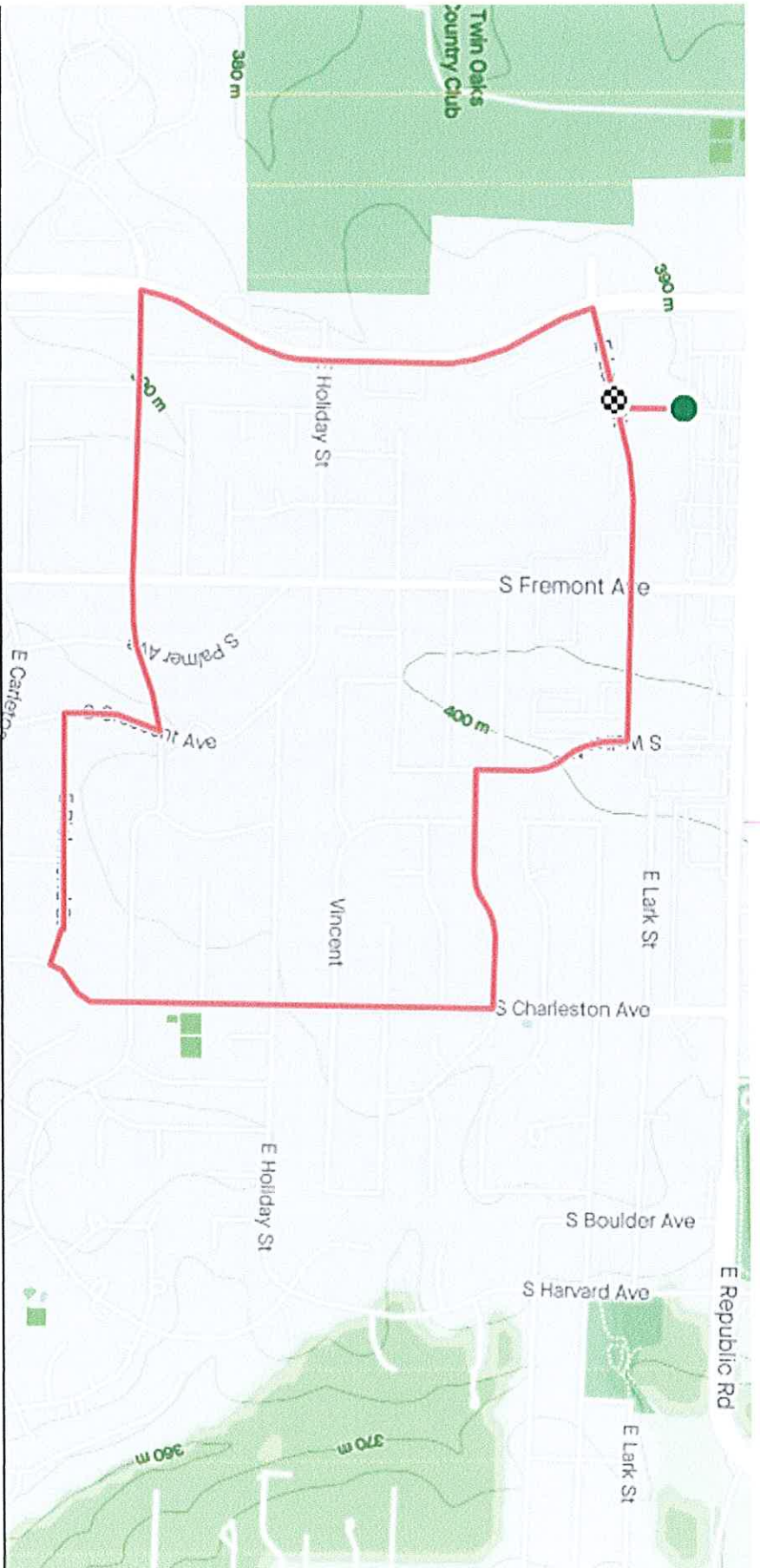
Last Name	Misener
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If you have questions regarding an event or this application, please contact Sharon Spain, Special Event Permit Coordinator, in the Department of Public Information, at 417-864-1105 or [sspain@springfieldmo.gov](mailto:sspain@springfieldmo.gov).

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Email not displaying correctly? [View it in your browser.](#)



## route.elevation

